

## Improvements to the Development Control Process

## Appendix 1

Item	When	Why	Aim	Progress Update Sept 2017
1. On a weekly basis all County Councillors are signposted to the relevant local planning authorities planning portal. They are urged to provide any relevant information back via their local highways liaison engineer.	Jan-17	To engage local members in the planning process at an early stage	To ensure any local issues are taken into consideration when responding to planning applications	All Members receive the weekly planning update email but also a list of key applications are provided to the Highways Liaison Engineers for bespoke cascade to the relevant Member.
2. Add a clear informative clause at planning stage indicating that consent does not cover the technical approval process.	Completed	To ensure developer understands limits of gaining planning permission	Realistic developer expectations	Completed March 2017
3. Introduce an early technical assessment process to evaluate the feasibility of developers proposals	Being trialled	To enable greater confidence for developer that highway proposals practical	Overcomes issues of impracticable developer proposals	Being embedded in our processes.
4. Produce a concise overview of requirements /process details to achieve technical approval to send out during the planning stage	Completed	A summary of key Design Guide elements to aid developer programming	Developer able to programme more accurately	Completed March 2017
5. Introduce a monitoring system to ensure design resubmissions cover all outstanding issues raised	Next Financial year	To encourage timely resubmission of updated design to cover all outstanding issues	Shortened design check process	Will come into effect once revised Design Guide adopted.
6. Invite the designer to a meeting to discuss outstanding issues. (Third submission will not be registered if no meetings have taken place.)	New Developer Schemes	To ensure full understanding of deficiencies in design	Shortened design check process	Will come into effect once revised Design Guide adopted.
7. Introduce unique number system to improve accounting process	Next Financial year	To aid financial reconciliation process throughout the year.	Easier financial oversight	Resources required to manage this process are coming on-stream and should be brought into effect before end of year.
8. Investigate overall electronic data transfer /storage system across all teams and authorities (e plan)	Next Financial year	To reduce mutiple-system entry requirements, provide monitoring and easy checking of previous comments.	Easy access to consultation	Ongoing
9. Update Design Guide	Next Financial year	To aid developers	Correct design submission reducing resubmissions	Revised Draft Design Guide currently with Cabinet Members before going out to Consultation.
10. If development proposes new signals or significant alterations to existing signals, written confirmation of the acceptability of the proposals must be received from ITS Manager (Sarah Gilmour)	Ongoing	To ensure practicality and future operation sufficiency	Shortened design check process	Now regularised part of the Highways planning process and response